

Addendum No. 1 to IFB 26-56



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Procurement and Contracting Services
JACOB D. WILSON
MAYOR

To: All Parties on Record with the City of Somerville as Holding IFB 26-56
Maintenance & Repair of Electrical Generators
From: Logan Carroll

Date: 3/31/2026

Re: Questions and Answers from the Site Visit, Updated Exhibit A and Previous Bid Results
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Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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	Questions	Answers
1.	What building systems does the SFD #4 (Lowell St. Station) support?	Heating, emergency lighting, overhead door for the engine bay.
2.	How long has the City had a Preventative Maintenance (PM) Program in place for generators?	Before the PM program in the current 3-year contract (start date 6/1/2023), the City had some degree of PM Program, but it was not as robust as the program DPW implemented in 2023.
3.	<p>We don't usually see Master Keys included in maintenance contracts. What's the reason?</p> <p>Is the Contractor to provide a 1 set of all unique keys? For example, if three enclosure locks are keyed the same, can the Contractor provide just one copy of that key?</p>	<p>DPW does not currently have a full set of keys and some generator enclosures aren't locked. We need to be able to lock all enclosures. The successful Bidder will supply one key for each unique generator enclosure lockset.</p> <p>For example, if 3 enclosures have the same key code, the Contractor would provide only one copy of that specific key.</p>
4.	How will the Contractor access indoor or rooftop generators?	DPW personnel will accompany the Contractor's technician(s) to each work site to provide access.
5.	The scope calls for 2-4 hour load banks. How do we know whether to price as 2 hours or 4 hours?	<p>Bidders should review the generator specification listed in Exhibit A and determine load bank timing based on manufacturer's recommendations and industry best practices.</p> <p>For example, a small natural gas generator may require a shorter load bank test than a large diesel generator.</p>
6.	Who is the current contractor?	Scherbon Consolidated Inc.
7.	Are there specific guidelines or codes for the load bank testing? Just up to 90%?	DPW expects the contractor to test up to 80%, but the contractor should refer to industry best practices and manufacturers' recommendations to determine if a given unit should be tested to greater than 80%.
8.	Is the address for the Kennedy School correct in the bid package?	The address for the Kennedy School is 5 Cherry St. Please refer to the corrected version of Exhibit A, attached.
9.	The scope mentions changing fuel filters. Fuel tank maintenance is often done by a different tank maintenance contractor. What are the generator contractor's responsibilities with fuel tanks under this contract?	In instances where there is a remote and/or day tank, the contractor will replace inline filters or clean reusable strainers, whichever applies.
10.	Is fuel analysis required on the diesel engines?	No.
11.	Is the ATS gear for the West Somerville Neighborhood School generator located in	Yes, in the electrical room opposite the water heaters.

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	the mechanical penthouse?	
12.	I want to confirm you want the air filter and coolant changed yearly? Under the major/minor check list it doesn't show those being replaced but under the bulletin following it it's listed as yearly.	<p>See Scope of Work section A.1. Semi-Annual Preventative Maintenance (p. 129-130):</p> <ul style="list-style-type: none"> - Check coolant level and add coolant as needed: Major/Minor - Check coolant's degree of antifreeze protection. Adjust anti-freeze concentration if needed: Major only - Replace engine air filter annually: Major only <p>See Scope of Work section A.4. Component Replacement during Year 1 of Contract (p. 131): During Year 1 of the contract, the Contractor will replace components recommended of replacement every three (3) years per manufacturer and/or industry standards...</p> <ul style="list-style-type: none"> - Flush and replace coolant
13.	Can you explain the rodent control?	Rodent Control does not apply to this contract. The awarded vendor has no responsibility to perform any rodent control services. All references to rodent control on pages 10 and 11 of the IFB package should be disregarded.

Driving Route Order	Generator Count	Building		Generator											Engine				Battery		
		Type	Name/Address	Location On Site	Manufacturer	Mobile or Stationary (M/S)	Model	Serial #	KW	KVA	Fuel	Fuel Tank Location	Fuel Tank Type	Fuel Tank Capacity (Gallons)	Has Block Heater (Y/N)	Make	Model #	Serial #	Engine Voltage 12v/24v	Group	Qty
1	1	City	Department of Public Works (DPW) 1 Franey Rd	Garage Bay 26	Kohler	S	250REOZD	632659	250		Diesel	Onboard	Pedestal	150	Y	Detroit	6063TK35	573037	24	31	2
1	2	City	Department of Public Works (DPW) 1 Franey Rd	Garage Bay 21	Kohler MOBILE	M	150REOZT	150REOZT14 006875	150		Diesel	Onboard	Pedestal	150	Y	John Deere	6068HFS83	CD6068L292 451	12	31	1
1	3	City	Department of Public Works (DPW) 1 Franey Rd	DPW Yard	Taylor Power MOBILE	M	TMC80	24573	80	100	Diesel	Onboard	Pedestal		Y	Perkins	WJ38672	U147876V	12	65	1
2	4	School	Kennedy School 5 Cherry St.	Outdoors NW Corner of Bldg	Kohler	S	300ROZD	606041	300		Diesel	Onboard	Pedestal	500	Y	Detroit	80637416	290272	24	31	4
3	5	City	Fire Dept #6 (Teele Sq.) 238 Holland St	Outdoors Behind Bldg	Kohler	S	60ROZJ61	282537	60		Diesel	Onboard	Pedestal	150	Y	John Deere	4039TF001	TO4039T347 783	12	34	1
4	6	School	West Somerville School 177 Powder House Rd	Rooftop	Onan	S	175DGF8	D960603070	175		Diesel	Outdoors W Side of Bldg Underground	Day Tank & Remote	600	Y	Cummins	6CTA8.3-G	45335447	24	4D3	2
5	7	School	Healey School 5 Meacham St	Outdoors N Side of Bldg	Kohler	S	250ROZD	605447	250		Diesel	Onboard	Pedestal	500	Y	Detroit	80637405	290270	24	31	4
6	8	City	Fire Dept Headquarters 266 Broadway Ave	Outdoors S Side of Bldg	Kohler	S	60ROZJ81	358675	60		Diesel	Onboard	Pedestal	250	Y	John Deere	CD4039T176 037	4039TF	12	31	1
7	9	School	East Somerville School 50 Cross St	Outdoors SW Corner of Bldg	Cat	S	LC8	G6B20207	350		Diesel		Pedestal	660	Y	Cat	C15	FTE01177	24	4D	2
8	10	School	Capuano Early Childhood School 150 Glen St	3rd Floor Mech Room		S	SR4	4RJ00909	500		Diesel	Fuel Oil Room Near Kitchen	Day Tank & Remote	550	Y	Cat	3412	3FZ04443	12	4D	2
9	11	City	Public Safety Building 220 Washington St	Indoors Backup Generator Rm off the Police Garage	Onan	S	125.0DYD- 15R	L830690731	125		Diesel	Outdoors S Side of Bldg Next to Garage Door	Day Tank & Remote	275	Y	Allis Chalmers	685T	85-04821	24	31	2
9	12	City	Public Safety Building 220 Washington St	Back Parking Lot Near Washington St.	Specialty Lighting, Inc. MOBILE	M	BOSS-P-105	G-99-7-1090	134		Diesel	Onboard	Pedestal	250	Y	Perkins	YB35057	U718819F	12	27	1
10	13	School	Albert Argenziano School 220 Washington St	Outdoors NW Corner of Bldg	Kohler	S	150REOZJD	2152094	155		Diesel	Onboard	Pedestal	504	Y	John Deere	6068HF285K, L	PE6068L010 280	12	31	1
11	14	City	Fire Dept #4 (Lowell St.) 651 Somerville Ave	Indoors in Back of Truck Bay opp. Boiler Rm	Onan	S	12JC-4R/ 4725L	36C785096	13		Nat Gas	N/A	N/A	N/A	N/A	Onan	No separate engine numbers	N/A	12	31	1
12	15	School	Somerville High School 81 Highland Ave	Outdoors N Side of Bldg	Kohler	S	800REOZMD	33JKMGGO 002	810		Diesel	Onboard	Pedestal	3690	Y	Mitsubishi	S12A2- Y2PTAW-2	29516	24	8D (GM34399)	2
13	16	City	Fire Dept #2 (Assembly Sq.) 45 Middlesex Ave.	Indoors behind locked fence	Kohler	S	300REOZJ	33CYGMMM 0016	300		Diesel	Onboard	Pedestal	546	Y	John Deere		RG6090L157 682	24		2

Please note the only change from the Exhibit A in the bid package is correcting the address for the Kennedy School.

Previous bid results please note there are differences in bid specifications from the current years bid package.

IFB # 23-62

SECTION 3.0

FORM FOR GENERAL BID

The undersigned proposes to furnish all labor and materials required for: Maintenance & Repairs of Electrical Generators

In accordance with the accompanying plans and specifications specified below, subject to additions and deductions according to the terms of the specifications.

The bidder certifies the following bulleted statements and offers to supply and deliver the materials and services specified below in full accordance with the Contract Documents supplied by the City of Somerville

- The bids will be received at the office of the Chief Procurement Officer, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143 no later than **4/27/2023 by 2:30PM EST**
- If the **awarded** vendor is a Corporation a "Certificate of Good Standing" (produced by the Mass. Sec. of State) must be furnished with the resulting contract (see Section 4.0.)
- **Awarded Vendor** must comply with Living Wage requirements (see Section 4.0; only for services)
- **Awarded Vendor** must comply with all applicable laws, including but not limited to the Somerville Wage Theft Ordinance.
- **Awarded Vendor** must comply with insurance requirements as stated in Section 4.0.
- The Chief Procurement Officer reserves the right to accept or reject any or all bids and/or to waive any informalities if in her/his sole judgment it is deemed to be in the best interest of the City of Somerville.
- The following prices shall include delivery, the cost of fuel, the cost of labor, and all other charges.
- This form to be enclosed in sealed bid package.

Please quote on the following items. Prices are to include delivery, additional fuel costs, mileage, environmental compliance disposal and all other charges related to the services & products listed below.

The quantities are estimates only and are not guaranteed. The City may opt to purchase additional or fewer quantities than those reflected in this bid package. In case, the City opts to purchase additional quantity, unit prices will govern.

Schedule A: Semi-Annual Maintenance and On-Call Repairs

	Year 1 5/1/2023 – 4/30/2024 (or 12 months)		Year 2 5/1/2024 – 4/30/2025 (or 12 months)		Year 3 5/1/2025 – 4/30/2026 (or 12 months)	
	Unit Price (\$)	Total Price (Unit Price X Estimated Quantity) (\$)	Unit Price (\$)	Total Price (Unit Price X Estimated Quantity) (\$)	Unit Price (\$)	Total Price (Unit Price X Estimated Quantity) (\$)
Hourly rate for repairs (Regular Hours 7:30am – 4:30pm) Service Call (Estimated hours = 150 per year)	130 ⁻	19,500 ⁻	135 ⁻	20,250 ⁻	140 ⁻	21,000 ⁻
Hourly rate for Overtime repairs (4.30pm – 7.30am) Service Call (Estimated Hours = 50 per year)	195 ⁻	9,750	195 ⁻	9,750	195 ⁻	9,750

Semi-Annual Maintenance As outlined in the specifications	\$	\$	\$
	19,200 ⁻	19,200 ⁻	19,200 ⁻
Annual Total (Hourly rates + Semi-Annual Maintenance)	\$	\$	\$
	48,450 ⁻	49,200 ⁻	49,950 ⁻
Subtotal of Schedule A (Sum of the annual total for 3 years)	\$		
	147,600 ⁻		

Schedule B: Parts & Materials not supplied by the City

(Please quote % rate)

	Year 1 5/1/2023 – 4/30/2024 (or 12 months)	Year 2 5/1/2024 – 4/30/2025 (or 12 months)	Year 3 5/1/2025 – 4/30/2026 (or 12 months)
% mark-up or discount	15 %	15 %	15 %
Estimated budget for parts & materials	\$45,000.00	\$45,000.00	\$45,000.00
Pricing for the Parts and Materials cost {Estimated budget + (___% * Estimated Budget)}	\$	\$	\$
	51,750 ⁻	51,750 ⁻	51,750 ⁻
Subtotal of Schedule B for 3 years	\$		
	155,250 ⁻		

Schedule C. Total Bid Pricing

Total bid pricing in figure (Sum of subtotal of Schedule A + Schedule B)	\$	302,850 ⁻
Total bid pricing in words (Sum of subtotal of Schedule A + Schedule B)	\$	THREE HUNDRED TWO THOUSAND, EIGHT HUNDRED FIFTY
<i>(If applicable)</i> The contract price does not include the items listed on the attached "Bid Form for Alternates;" the bidder understands that the project construction cost estimate provided by the City is inclusive of all the work described in this form.		